

Monday, Feb 20, 2017, 2:00 p -3:30 p, Kettler Hall, HR Training Room

In attendance: Bruce Arnold, LV McAllister, Alison Rynearson, Steve George, Kara Papaik, Shawn Peterson, James Velez, Kayla Klimasko, Kim Myers.

Absent: Allyson Schreiber, Cassandra Bracht

- **Meeting called to order** by Alison at 2:00pm. Minutes from previous meeting approved.
- **Director of Public Relations, Kim Wagner** attended our meeting as well as members of the CSSAC steering committee. The group gathered questions for Kim regarding the University realignment, University communication plan, rumors heard on campus, etc. Kim confirmed that in regards to campus communication, her office would send out announcements to the campus community before sending to the media. She also confirmed that at this time, the campus is keeping our current colors and mascot.
- **Health Fair Updates, Carrie Romines-** Carrie met with our group to discuss the upcoming Health Fair on March 22, 2017 from 9am-3pm in Walb Student Union. She mentioned that the day is in the process of being approved by the Chancellor that employees need not have to take time off to volunteer at the fair. She will update us when/if this is approved. They are in need of several volunteers and ask that you contact the Center for Healthy Living if you would like to volunteer. March 10th is the deadline to volunteer.
- **W.L. Report, Steve & Shawn-** Looking at insurance tiers, and spoke about the executive order regarding immigrants. The university cautions students, staff and faculty who appear to be affected by the executive order not to leave the United States until the Departments of State and Homeland Security issue new guidelines. In addition, those who have concerns about the impact of the order may contact the Office of International Students and Scholars (iss@purdue.edu or 765-494-5770) or the Office of the Dean of Students for advice and support.
- **HR Updates, Tamarah & Dimples-** Tamarah spoke in regards to postponing the Employee Engagement survey. They will be sending out a pulse survey in mid-march focusing on realignment, with the full engagement survey to follow in the fall semester. Dimples spoke about updating the staff recognition program and will see updates by target date of March 16th.
- **APSAC Business:**
 1. Committee Assignments:
 - a. Diversity Council – Kim – no meeting
 - b. University Council – Cassandra – not present. Steve also attended: spoke about banded tuition, IU/PU split and how it would affect Athletics.
 - c. SCOA – Kayla – Name of committee will be changing to Athletics Advisory Subcommittee. We proposed a new name change to include the word ‘Mastodon’ so we have proposed to be the “Mastodon Athletics Advisory Subcommittee”. Fall student-athlete GPA average was 3.17. There has been a 10th member of the Summit League added for the ‘18-’19 season, North Dakota. Athletics department will be going into strategic planning for the first time to benchmark for year 1 and set goals for 5 years out

- d. Campus Traffic Appeals – Allyson – not present (report by email) Traffic Appeals did not meet in February - next meeting is March 1st.
 - e. Budget – Cassandra –not present
 - f. Campus Calendar – LV – No update or contact
 - g. Homecoming – James – Successful event
 - h. Food Service Committee – LV – Survey being finalized, including possible meal plans. Should be sent out March 13th.
 - i. Health Fair Committee – Bruce – March 22, 2017, still in need of volunteers, but at this point it's not a university sponsored event so staff would have to take time off work
 - j. Staff Recognition- Alison & Kara- planning is underway, "Spring" theme and new way to reserve whole table for event.
- **Treasure's Report, Allyson** (completed via email, please see below) James moved to accept February treasure's report. Shawn 2nd the motion.

OrgKey	Date	Obj Desc	Trans Desc	Credit	Balance
8007116 - APSAC Discretionary Fund				Beginning Balance	\$ 1,944.80
8007116 - APSAC Discretionary Fund	9/10/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,945.30
8007116 - APSAC Discretionary Fund	10/8/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,945.80
8007116 - APSAC Discretionary Fund	11/10/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,946.30
8007116 - APSAC Discretionary Fund	12/11/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,946.80
8007116 - APSAC Discretionary Fund	2/8/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,947.30
8007116 - APSAC Discretionary Fund	3/2/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,947.80
8007116 - APSAC Discretionary Fund	3/9/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,948.30
8007116 - APSAC Discretionary Fund	4/13/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,948.80
8007116 - APSAC Discretionary Fund	5/18/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.30
8007116 - APSAC Discretionary Fund	6/16/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.80
8007116 - APSAC Discretionary Fund	10/4/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,950.30
8007116 - APSAC Discretionary Fund	10/14/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,950.80
8007116 - APSAC Discretionary Fund	11/14/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,951.30
8007116 - APSAC Discretionary Fund	12/15/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,951.80
8007116 - APSAC Discretionary Fund	1/11/2017	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,952.30
Balance					\$ 1,952.30
51011397 2002008005 APSAC Professional Development			2/19/2017		\$1,312.07
\$5 donation for Jan					
62011804 2003006000 APSAC Dependent Scholarships will be awarded for Fall Term			2/19/2017		\$535.85
21010000 2002008005 APSAC General Fund			2/19/2017		\$ 1,350.16
\$74.88 in-state travel					
22020459 2002008005 APSAC Events			2/19/2017		\$43.58

Misc.

- a. Discussion regarding combining Summer Fest planning committee with APSAC and CSSAC members. Asked to be added to agenda for next meeting.

Adjourn meeting at 3:35pm Motion by James, 2nd by Kayla

Next meeting: Monday, March 20th from 1-2:30pm in the HR Conference Room (KT G06)

Upcoming Events: Health Fair March 22, 2017, March 23rd IPFW Business, Leadership, Government & Non-Profit Career Fair in the International Ballroom 12-3pm. Staff Recognition Luncheon: April 19, 2017